

# PARALEGAL STUDIES

## PARALEGAL STUDIES CERTIFICATE COMPLETION PLAN

**PROGRAM INFORMATION:** The paralegal studies certificate is designed to enable a person, working under the direct supervision of a licensed attorney, to assist a sole practitioner or a law firm with the performance of duties requiring knowledge of substantive and procedural law. A Certificate of Completion is awarded to the student upon successful completion of this one-year program.

The program curriculum is designed to help provide students with the knowledge, skills, values and attitudes they need to become competent and ethical professional paralegals.

### FRESHMAN YEAR - FALL

COURSE SECTION	COURSE TITLE	CREDIT HOURS
LGLA 1313	Intro to Paralegal Studies	3
LGLA 1355	Family Law	3
LGLA 1311	Intro to Law	3
LGLA 1345	Civil Litigation	3
LGLA 1353	Wills, Trusts, & Probate Administration	3
LGLA 1301	Legal Research & Writing	3
Fall Total Credit Hours		18

### FRESHMAN YEAR - SPRING

LGLA 2288: Capstone must be taken in the last semester.

COURSE SECTION	COURSE TITLE	CREDIT HOURS
LGLA 2335	Advanced Civil Litigation	3
LGLA 2388 OR LGLA 2307	Practicum OR Law Office Management	3
LGLA 2313	Criminal Law & Procedure	3
LGLA 2309	Real Property	3
LGLA 2303	Torts & Personal Injury Law	3
Spring Total Credit Hours		15
Program Total Credit Hours		33